

## **MINUTES OF PATIENT PARTICIPATION GROUP MEETING – 27.10.11**

Attending: Lynn Baker, Ann Reed, Beryl Parkinson, Neil Topping, Doreen Hobbs, Josephine Carrington, Jacky Wagstaff, Gill Walker, Roger Beattie, Dave Lee, Evelyn Chakera, Audrey Mainwaring, Shirley Brown, Marilyn Davis, Jenny Tindale, Peter Grout, Helen Moss-Black, Gerry Davidson.

Apologies: Lesley McCourt

1. Patient email addresses: these were collected by a band of volunteers at both Watlington and Chalgrove Flu Days. 440 addresses were taken. Jacky Wagstaff has kindly offered to type this list up. GD will add this list to her PC and will be responsible for circulating copies of the Newsletter by email. The email addresses will not be visible to recipients – the only person with knowledge of the list will be GD. Hard copies will be made available in local Pharmacies, Post Offices, Library and both surgeries.
2. Dave Lee has created a general enquiry email address for patients to contact the PPG. This can be used for those who wish to unsubscribe to the circulation list and also for those to wish to add any relevant information to the website/bring up for discussion by the group. The address is on the website.
3. Concern was expressed as to whether The Link Magazine and the Parish News bulletin will be able to print the Newsletter in its entirety due to lack of space. GD will check with the editorial staff. If this can't be done, Evelyn Chakera offered to write a summary for these publications with a link to the website if patients wish to view the whole document.
4. Some members asked if the Newsletter was the voice of the group or of the Practice. They also asked if the Newsletter should be used to highlight the anticipated drastic changes in health care provision that will come as a result of the Government's decision to disband PCTs and replace them with Clinical Commissioning Groups, led by local GPs. GD said that, in her opinion, the Newsletter was the voice of the group but that the GPs would need some editorial input to ensure that the Newsletter did not become too political – it is not a political platform but an information vehicle for our patients. Dr Neale attended the meeting at this point and confirmed this approach, stating that changes made to local health care provision should and could be commented on in the Newsletter, with the GPs giving their opinion on what the changes will actually mean for our patients.

5. Items for next edition of the Newsletter: it was agreed that members would forward items to Dave Lee up to one month prior to the next meeting so that a draft can be prepared for discussion. These items can also inform the agenda.
6. Any items that members wish to be added to the website should also be forwarded to Dave for inclusion.
7. Speaker: Dr Neale attended and gave a talk on Screening processes. He covered screening prior to birth, for newborns, cervical cytology, bowel cancer screening, breast screening for women and screening for prostate cancer in men. He also described the reasoning behind the new Health Checks being offered nationally for healthy patients between the ages of 40 and 75.
8. Complaints: it was suggested that the results of the Practices annual meeting to discuss any complaints that had been received during the year could be brought to the group for comment. It is anticipated that any insight the group can offer on why the complaint was made and how it was dealt with by the Practice would be welcomed and would aid the Practice in dealing with any contentious issues more easily in the future.
9. Speaker for next meeting: the group asked if the next speaker could address the subject of short term memory loss. GD to arrange for one of the GPs to attend.
10. GD will circulate these Minutes to all members by email which will include her contact details. It would be appreciated if her direct dial number could remain within the group. However, if any patient wishes to make contact by email, please feel free to pass on the email address.

Date of next meeting: Wednesday 15<sup>th</sup> FEBRUARY 2012, 7.00pm in  
CHALGROVE SURGERY.