

Full Group – PPG Watlington and Chalgrove GP Practice

Minutes for meeting 14.6.21 held via Microsoft Teams

Present: Lynn Baker
Dave Lee (chair)
Carole Montgomery
Doreen Hobbs
Nicky Smallbone
Neil Topping

Apologies: none received

Next Meeting via Teams 26.7.21 at 2pm

Business:

1. Minutes of last meeting. To be approved at a future full group meeting.
2. Practice Update CM
 - **Vaccination programme.** Final vaccine clinic is 26.6.21. This will give the second dose to the remaining 30 in the over 50 patient group who still need it. The Practice will not be vaccinating the under 50s as they need to focus on the significant backlog of “routine” patient need. The under 50s will be advised to use one of the vaccination centres. It may be that in the autumn vaccination “top-ups” will be required in which case the Practice will review their situation. If vaccination for teenagers is recommended it is unlikely that the Practice will offer these “in house”.

All Practice staff are doing lateral flow Covid tests 2x per week. These are reported on the Govt website.

CM thanked all PPG volunteers and others who helped with the vaccination clinics and the Covid test transport to Watlington. It was all extremely helpful. No other new roles for the PPG have so far emerged as a result of the Pandemic experience.

- **Routine clinical work.** The Practice is working under considerable demand. There is a huge backlog of work to accomplish regarding standard tests, screenings, clinical and medication reviews. Individual patient need is sometimes more complex and takes more appt time to assess and treat as a result of the disruption in face-to face appts.
- **Appointment availability.** Non-urgent and routine appts now wait 2 weeks for a telephone consultation. Receptionists work with a GP compiled list of clinical risk factors in order to assess urgency, but they are not medically trained. Urgent appts are available daily. Other appts can be given with a 1-2 day wait according to clinical need. The Practice will continue to provide telephone, video, and face to face consultations.

CM encouraged patients to consult the Practice nurses, Pharmacist and Physiotherapist when appropriate. Appointments can be made directly with all 3 services and patients don't need access these services via a GP. The nurses and physio can also refer patients direct to specialists rather the going via a GP first. Pharmacist Mike Hutt, and Zoe Bater Physio are each available 1 day per

week. The budget for these services is determined outside the Practice and this constrains what our current provision can be.

CM acknowledged that demand on the Practice will rise with the increased housing in both villages, and the completion of the new Acreage provision in Chalgrove.

- **Staffing appointments.** Maggie Atkins as Medical Secretary (previously Jeannette Gray): Felicia Ashton and Tracy Williams as Receptionists (replacing Eva Goble): Sarah Rudd as Social Prescriber/ Care Coordinator.

3. AOB all

- NT enquired about the impact the Government proposed Integrated Care System would have on General Practice. CM responded that it's mostly a question of GPs getting what's given with little meaningful consultation. So they need to wait until the ICS happens for this area in **April 2021** before they can comment meaningfully
- Communications – CM asked if patients could be advised (via PPG articles) to “self-manage” minor problems by seeking advice from the pharmacy before contacting the Surgeries or 111
- NS enquired about the need for growth of personnel and infrastructure in the Practice to accommodate a future greater population. CM responded that they may need to recruit staff but at present they are managing. Not yet known if more physical space will be needed
- ALL. It was agreed that the PPG would continue to help with communications and marshalling when requested. More membership is also needed. It would be helpful to know who in the current membership are willing to continue to their involvement with the PPG.

4. Action Points

- CM will email LB the new staff names (now done and included in minutes above)
- CM will email the figures for total number of patients in 50 plus age group now vaccinated and total number who have declined the vaccine *
- CM will check and correct the confusion pointed out by NT in the messaging system used for patients having medication reviews by telephone. (this is now done)

*since the meeting, CM has confirmed that about 4,800 patients in the 50plus age group have been given their first dose. The Practice is aware of about 50 who have declined to be vaccinated. There may be more in the under 50 age group but the Practice will not be recording these as they are not contacting them to offer vaccination appointments.

Lynn Baker 16.6.21